

## **Minutes for the Mason County Public Library Board of Trustees:**

**The Meeting was called to order at 4:15 PM on Tuesday, July 11<sup>th</sup>, 2023.**

In attendance: Alexa Colemire, Grant Felice, Marilyn Commodore, Sarah Winter and David Hord. Ellen Cartmell was absent.

**Public Comments:None**

**Secretary's Report:** Minutes from the May, June and Annual 2023 meeting were read.

- Marilyn made a motion to approve the May, June and Annual 2023 minutes and David seconded. Approved unanimously.

**Treasurer's Report:**

- David made a motion to approve the June 2023 Expenditures and Marilyn seconded. Approved unanimously.
- David made a motion to approve the June 2023 Financial Report and Sarah seconded. Approved unanimously.

**Director's Report:** Director provided.

**Regional Director's Report:** Provided.

**Committee Reports:**

- **Buildings and Grounds**
  - **Picnic Shelter** – Alexa had not hear from Greg Owens and David will try to get in touch with him.
  - **Pickleball Court** – Grant talked about the paving of the pickleball court and is working on getting a couple quotes. Sarah made a motion to approve Maysville Materials if under \$23,000, Marilyn seconded. Approved unanimously.

**Unfinished Business:**

- Parking Policy: Updated the policy and will update the signage to relate.

**New Business:**

- David made a motion to approve the following policies: Public Relations and Advertising, Purchasing, Reference Services, Smoke Free Campus, Sponsorships, Supply Requisition and Wireless Network Acceptable Use. Marilyn seconded and the motion was approved unanimously.
- Sarah made a motion to approve the tax rates for FY 23-24 and Marilyn seconded. Approved unanimously.

**Adjournment:** David made a motion to adjourn and Marilyn seconded the motion. Meeting adjourned at 5:07 PM.

**Next Meeting: Tuesday, August 9<sup>th</sup>, 2023, at 4:15 PM**