

Minutes for the Mason County Public Library Board of Trustees:

The Meeting was called to order at 4:15 PM on Tuesday, December 14th, 2021.

In attendance were: Marilyn Commodore, Mike Ravencraft, Ellen Cartmell, Alexa Colemire and Grant Felice. David Hord was absent.

Public Comments: None

Secretary's Report: Minutes from the November 2021 meeting were read.

- Mike moved to approve the minutes from November 2021 and Grant seconded the motion. Approved unanimously.

Treasurer's Report:

- Grant made a motion to approve the November 2021 expenditures, and Marilyn seconded. Approved unanimously.
- Financial report not provided.

Director's Report: Director provided.

Regional Director's Report:

Committee Reports: None

Unfinished Business:

- Grant made a motion to approve the personnel policies
- Bobbie Brothers Memorial – tabled for discussion during the January meeting.

New Business:

- Mike made a motion to move all accounting from Baldwin to 1 Source CPA's and Grant seconded. Approved unanimously.
- Marilyn made a motion to update the authorized signers for US Bank, and Mike seconded. Approved unanimously. The authorized signers will be any board member except the board President and the Library Director.
- Bluegrass Kesco – tabled for discussion during the January meeting.
- Mike made a motion to approve the disposal of surplus form and Grant seconded. Approved unanimously.

Adjournment: Grant made a motion to adjourn and Marilyn seconded the motion. Meeting adjourned at 6:08 PM.

Next Meeting: Tuesday, January 11th, 2021, at 4:15 PM